

Year 4 ICT

Word Processing Exercise

Aunt Skeeter and the (bad) _____ Itch

It was a (very) _____ hat day at Bluebell Farm. Aunt Skeeter had been working _____ in the garden since daybreak. She looked up at the (hot) _____ sun and wished she could go swimming in the (cool) _____ creek. All at once, Aunt Skeeter had a (good) _____ idea. She decided that a swim was just what she needed. So she (ran) _____ down to the creek and (jumped) _____ in! A (smile) _____ spread across her face as she floated on the water. The (nice) _____ swim didn't last very long, however. All of a sudden, Aunt Skeeter let out a (cry) _____ that could be heard in the next county. She jumped out of the water as though she'd been shot from a cannon. She wiggled and squirmed, trying to (find) _____ the source of her (discomfort). Finally, after one (big) _____ shake, a (fat) _____ catfish came flopping out of Aunt Skeeter's overalls. Seeing the catfish made Aunt Skeeter (laugh) _____ so hard that she had the hiccups for two days.

Task 1 - Change the words in brackets using the thesaurus facility in a word processor (Shift + F7).

Task 2 - Change aunt to uncle using find and replace (Ctrl + H). You will also need to change she to her and her to him.

Task 3 - Correct any spelling mistakes (F7)

Task 4 - Format the font by highlighting all the body of the story and choosing a nice font.

Task 5 - Insert a picture using clipart.