



ST CATHERINE'S SCHOOL
— TWICKENHAM —



Sports Coach
Full time/Part time
To start September 2025

Welcome to St Catherine's School

Thank you for taking an interest in working at St Catherine's. I hope this job description gives you a good understanding of our ambitious, creative and caring school.

All schools speak of their high standards for pastoral care, teaching and learning, and co-curricular provision and we are also very proud of our record of excellence in these areas. However, what sets St Catherine's apart is our vibrant and happy community; this is a place where pupils and staff feel supported and valued, and where friendship and belonging are everyday experiences.

Working at St Catherine's means being part of a team that puts the girls first, as we seek to bring out the gifts and talents of each individual. We are very proud of our strong exam results and we are also committed to a wide programme of activities and events so that school is exciting, varied and fun. Our dedicated staff enjoy making this possible, whether by encouraging designs for a STEM competition, travelling with the school cast to the Edinburgh Fringe, or simply taking time to listen to the girls. They also support each other, and they take pride in working together to provide the best all-round education for our girls.

I am sure you will enjoy working at St Catherine's and I really look forward to hearing from you.

With kind regards



Johneen McPherson
Headmistress



The Mission and Values of Our School

We are inspired by St Catherine of Siena, who said 'Be who God wants you to be, and you will set the world on fire', to form young women of confidence and compassion, ready for service and leadership in the world. We fulfil our mission through these values:

Community: a place of cheerfulness, dignity and tolerance, where all are welcome

Faith: a Christ-centred school with time for reflection; a culture of gratitude and friendship

Courage: with self-knowledge, resilience and integrity, and a readiness for challenge

Scholarship: where gifts are developed through curiosity, imagination and ambition

Service: commitment to others, to stewardship, and to justice and hope for all

An Outstanding School

St Catherine's School is a Catholic independent Girls' Day School, which draws pupils from a wide catchment area. The site of St Catherine's has been famous since the poet, Alexander Pope, came to Twickenham in 1719. He developed extensive gardens behind his riverside villa and the School is now situated in this garden. In 1992 the School became fully independent and now operates as a charitable trust.

The School enjoys an enviable position next to the River Thames and is only a short distance from the centre of Twickenham. Strawberry Hill Station is a ten minute walk from the School and Twickenham Railway Station, 15 minutes. Both have regular services to London (Waterloo), Surrey, Berkshire and Middlesex.

Approximately 40% of pupils are Catholic, and we also warmly welcome girls from all faiths and none who are in sympathy with the values of School. The School's Christian values and Catholic ethos is offered in an inclusive and open manner, which allows us to help all girls to explore deeper values. This also underpins our excellent pastoral care system and all staff are committed to caring for each and every pupil.

We help every girl achieve her personal best by providing a broad and balanced education within a stimulating, secure and supportive environment. Success is achieved through personal responsibility, high expectations and a close partnership between parents and school. Emphasis is placed on ambition, creativity and resilience, and on the importance of pupil voice, kindness, and service. Since we are a relatively small school the staff know the pupils as individuals and this creates a strong and happy community.



The School is organised into the Preparatory School, Senior School and Sixth Form all of which are located on the same site. On leaving the Preparatory School, most pupils enter the Senior School and most Year 11 pupils join the Sixth Form.

Academic Scholarships are awarded for Year 7 and for the Sixth Form. Music, Art, Drama and Sports Scholarships are also available, and the all-rounder Siena Scholarship is awarded for the last four years of St Catherine's schooling.

In the Senior School pupils follow a broad academic and creative curriculum. Most pupils study ten subjects to GCSE A Level and three or four subjects at A Level. Sixth Form pupils can choose from a wide selection of subjects and many also complete the Extended Project Qualification (EPQ).

We attach great importance to a well-rounded education and co-curricular activities play a significant role in the life of the School. Competitive events are held throughout the year and there is a healthy rivalry between the four houses (Bronte, Cavell, Nightingale and Pankhurst). The Duke of Edinburgh Award Scheme is also a popular option. Sports include swimming, netball, athletics, cross country, hockey, football, tennis, gymnastics and rounders, and pupils achieve considerable success at county, regional and national level. Music and Drama also play an important part in the life of the School and all pupils are encouraged to participate in productions, choirs, orchestras, ensembles and concerts.

Facilities are very good and include an indoor swimming pool, multi-purpose hall, playing field, newly renovated ICT suites, and netball/tennis courts. Over the past ten years the School has invested heavily in new facilities, including a Sixth Form Centre, Drama Studio, dining facilities and other teaching areas, as well as upgrading the Science Block and playing field - and new projects are underway.

Further details may be found on our website: www.stcatherineschool.co.uk



Scholarships

Academic Scholarships are awarded for Year 7 and for the Sixth Form to pupils of academic promise who will benefit from the opportunities that St Catherine's provides and who will contribute strongly to the life of the school. Music, Art, Drama and Sports Awards are also available, and the all-rounder Siena Scholarship is awarded for the last four years of St Catherine's schooling.

The Curriculum

The Prep curriculum promotes creativity and curiosity and establishes firm foundations for all pupils; specialist teaching enriches the programme and includes French, Spanish, Drama, Food and Nutrition, Music and PE.

Pupils in Years 7 to 9 have a rich and exciting curriculum and pupils generally study ten subjects to GCSE level and three or four subjects to A Level. Sixth Form pupils can choose from a wide selection of subjects and they also have the opportunity to complete an Extended Project Qualification (EPQ).



St Catherine's School Benefits

Working at St Catherine's School Twickenham offers a unique and fulfilling experience due to the School's strong commitment to academic excellence, pupil wellbeing, and a happy and supportive community life. The school prides itself on providing a nurturing environment that fosters both personal and professional growth.

Staff benefit from a collaborative and inclusive culture, where innovative teaching methods and ongoing professional development are encouraged. The beautiful, historic campus provides a tranquil setting conducive to creative and effective teaching. Additionally, St Catherine's School's dedication to developing well-rounded students ensures that educators have the opportunity to make a meaningful impact in a setting that values and supports their contributions.

Additional Benefits include:

- Competitive salary
- Pension scheme, including salary exchange
- Employee Assistance Programme for staff and their family
- Complimentary lunch and refreshments
- Cycle to work scheme
- On site parking
- Fee reduction
- Staff wellbeing activities, including swimming, yoga/pilates, static rowing, and prayer group
- Staff Liaison Committee
- A comprehensive training and development programme
- Tickets for school music and drama performances
- End of term celebrations and staff social events



Job Information

St Catherine's seeks to appoint an experienced and enthusiastic Sports Coach who is committed to encouraging pupil participation as well as developing skills and assisting pupil success. S/he will be qualified to coach in at least one specialism, preferably dance, gymnastics, netball, cricket or football, but all specialisms will be considered. S/he will be able to coach across a range of ages and abilities before, during and after school, as well as managing and officiating fixtures.

The successful candidate will work under the instruction and guidance of the Director of Sport to support the delivery of quality PE provision.

Applications from graduates are welcome, as are applications from undergraduates and those involved in other sporting and coaching programmes. Applicants are asked to state their specific coaching qualifications and their preferences and strengths regarding sports and co-curricular activities.

Sport at St Catherine's

St Catherine's has a proud tradition of excellence in netball, swimming, athletics and cross-country and pupils regularly qualify for regional and national school finals. Pupils compete in the ISA London West Championships, ISA National Championships, the Middlesex Schools Netball Championships, the Richmond Borough Cross Country and Trampolining Championships and the Richmond Youth Games. All girls are encouraged to participate in, or give their support to, the Inter-House sports competitions.

Our school has very good sports facilities which include a heated indoor swimming pool, outside tennis and netball courts and a playing field. The large School Hall is marked for netball, basketball and badminton. The Department also has access to local facilities, including at St Mary's University.

In the Senior School, Physical Education is taught through three 45 minute sessions per week in Years 7 - 9, two 45 minute sessions per week in Years 10 - 11, and one 45 minute session per week for the Sixth Form. This is the current programme:

Key Stage 3: netball, football, gymnastics, fitness, tag rugby, badminton, cricket, athletics, tennis and swimming.

Key Stage 4: netball, football, volleyball, handball, fitness, badminton, zumba, athletics, cricket and tennis.

Key Stage 5: Option Programme: Swimming, trampolining, fitness, badminton, tennis, athletics. A level PE (AQA) is also offered.



Job Information

Responsibilities include:

- Provide well-structured and enjoyable coaching programmes;
- Have a clear understanding of the needs of all pupils and set high expectations so that all pupils are inspired, motivated and challenged;
- Take positive steps to ensure access and inclusion;
- Develop contacts with outside sporting bodies to ensure signposting opportunities are made available to specific groups or individuals;
- Help to organise inter-school and intra-school sporting competitions;
- Participate in appraisal, and observations;
- Work alongside the PE teachers to ensure excellent provision for pupils;
- Contribute to the department's tracking of pupil progress;
- Manage behaviour effectively to create a safe, respectful and nurturing environment;
- Work collaboratively with school colleagues as a committed team member;
- Be a positive role model, motivating and encouraging pupils to participate in sport and physical activity.

Other Responsibilities:

- Actively promote the safety and welfare of pupils;
- Adhere to and ensure compliance with the school's Safeguarding Policy at all times. If, in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risk(s) to the safety or welfare of children in the school, these concerns must be reported to the school's Designated Safeguarding Lead or the Headmistress;
- Undertake relevant training and professional development;
- Work in collaboration with colleagues, covering lessons and support as required;
- Contribute to co-curricular activities;
- Attend INSET, whole school events, parent meetings and Open Days;
- Undertake other tasks related to this role, as requested by the Headmistress.

Experience and Personal Qualities:

- Commitment to the school's Safeguarding Policy at all times;
- Experience of delivering outstanding lessons to pupils of all ages and abilities;
- Experience of coaching, with a minimum of a level 2 coaching qualification in at least one specialism;
- Experience of delivering sporting activities to pupils of all ages and abilities;
- Experience of supporting pupils of all ages and abilities to make excellent progress;
- Mastery of, and enthusiasm for, Sport and Physical Education;
- Resilience, motivation and commitment to driving up standards of achievement;
- Excellent communication, planning and organisational skills;
- A friendly, open and collaborative attitude, and a commitment to School ethos.

The salary, which will depend on qualifications and experience, will be discussed when the position is offered to the successful candidate.

Application

If you feel you have the experience, enthusiasm and commitment necessary for this post, then we would be delighted to receive an application from you. Please note that only applications on the School's application form will be considered.

Please complete the enclosed application form and send it together with a covering letter addressed to the Headmistress via email to recruitment@stcatherineschool.co.uk

Closing date for applications: 11am, Thursday 20 March 2025.

Interviews will be held the following week.

Applications will be reviewed as they are received so early application is recommended.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to a number of safer recruitment checks including Enhanced DBS, Barred List and online/social media checks as part of Keeping Children Safe in Education, and once in post, receive further training and updates.

Thank you for the interest you have shown in St Catherine's. I look forward to receiving your application.

Mrs Johneen McPherson
Headmistress

